

STEEPLECHASE ASSOCIATION, INC.

POLICY STATEMENT

Date: 7/1/10 (amended 2/23/15, 8/1/18 and 10/23/2020)

APPROVED: 2010 Board of Directors (amended 2015 BODs and 2018 BODs and 2020 BODs)

INTENT: Provide a set of guidelines relating to the rules and procedures surrounding election of Directors, Officers, Assessments, Dues Increase, Amendments to the Restrictive Covenants/By-Laws, or other matters voted on by the membership.

DETAILS:

Scope: Pursuant to Article VIII of the By-Laws (including First Amendment to the By-Laws) the Election Committee shall supervise the nominations and proposals and subsequent election of Directors, Officers, Assessments, Dues Increase, Amendments to the Restrictive Covenants/By-Laws, or other matters voted on by the membership. The Election Committee shall also make recommendations to the Board regarding the members of committees as needed by the Board. Below are some of the rules and procedures, but not limited to the following:

Due to the historical difficulty in meeting the quorum criteria, ballots can be submitted before the announced meeting. In an effort to secure integrity in ballot counts, signed ballots will be required whether presented with proxy or presented in person at the announced meeting. Only one owner's signature per household will be required on the ballots. Only owners of title record that are in "Good Standing" will be allowed to vote or to participate in any HOA business, including running for elected positions. Good Standing includes, but not limited to, being non-delinquent in any and all dues payments and having no trespass issues involving common grounds.

Proxies are requested but not required. Signed ballots will suffice as a proxy for the purpose of meeting the quorum criteria, but will not authorize the BOD other voting privileges.

Ballots are open for inspection by any member in good standing at anytime before, during or after an election. The President's tally sheet is also open for inspection in the even a member has good cause to review (i.e. to campaign/advocate to members who have not voted, short cut the door to door collection of proxies/ballots, etc.).

Proxies/Ballots must only be collected by BODs members or collected at the neighborhood mailbox.

Oncoming BODs may only be elected by the membership. In no event will succession of next in line candidates be allowed to be placed on an oncoming Board by a previous Board. The By Laws disallows this maneuver. The membership will vote for the top nine (9) candidates which must be approved by a vote of at least 50% of all members casting votes in said election.

If a candidate resigns between the date they are elected and the date they are installed for the following term, that seat will remain vacant and the next year's BODs will address the vacancy per By Laws. This will prohibit the current Board from placing Directors onto the incoming Board without consent of the membership or incoming Board.

The current Vice President, at the time of the annual HOA Meeting, shall be named the President for the following term of BODs. This allows continuity from one Board to the next and allows for a call of the following BODs meeting the January the following year (which cannot otherwise be performed as there is not any other Officer installed). Furthermore, all Officers, except the President, shall hold their office with the continuing approval of the Board. This means the President cannot be removed by the Board, however can be removed by the membership as stated in Article VIII of the By Laws and secondly repeated and emphasized in the First Amendment to the By Laws.

Continuance vs. Adjournment may be presented to the membership for vote to suspend or end a meeting as a specific need dictates. Continuance must require a 10-day notice and no more than 30-day notice. In the event of a meeting where a Special Assessment is considered, a 30-day minimum notice is required. (Article VI – By Laws)

Approval: The Board shall be notified in writing of any request to change, delete, or amend the Election Committee Policy and topic to be discussed. The President and Vice President shall approve all requests and notify the secretary to place the item on the agenda.

Notification: The board member submitting the requests shall notify the homeowner/BOD members of the request status and/or provide the date, time and place of the next board meeting if approved.

Action: If any Board/Election Committee actions and/or decisions are required, they will be placed in the meeting minutes. If a homeowner has a follow-up comment or question concerning this policy, he/she is encouraged to either discuss it with the submitting board member or write it down and submit it for discussion at the next board meeting.

Voting Ascent Criteria: Amendments to By-Laws

Pursuant to Article X of the By-Laws which clearly states, By-Laws may be amended, at a regular or special meeting of the Members, by a vote of a majority of a quorum of Members present in person or by proxy.

To prevent any confusion or conflict between proposed Amendment(s) and the Articles of Incorporation and these proposed Amendments to By-Laws, the current BOD will review, and revise if necessary, proposed Amendments, and will move forward with placing on the Ballot after approved by the majority of BODs.

2020 Board of Directors

Meg Robinson 10/23/2020
Meg Robinson, President

Betty Millican 10/23/2020
Betty Millican, Vice President

Linda Reid 10/23/2020
Linda Reid, Secretary/Treasurer

Bill Greaves 10/24/2020
Bill Greaves, ARB Director

Harold L. Phillips
Harold Phillips, Grounds Director